

## Welcome to O'Fallon Township High School MCCGA

### Winter Guard Festival

600 S. Smiley St.  
O'Fallon, IL 62269

~March 21, 2026~

Bus/Equipment: A map is attached that will show the flow that your buses/ trucks will need to follow that day.  
Unloading: Everyone will be unloading at Door 'L'. The buses/trucks will then proceed to the parking area located on the map (Weber Lot). The unloading area can get bottle-necked rather quickly, so please do this in a timely manner.

Unit Check-In: All Performers and Equipment will enter at Door L; Staff may also 'Check In' through this door; please see map included. Director(s) **(with badge)** and 7 additional Staff will be given wristbands at unit check-in. No more than 7 wristbands will be given to any unit. All Additional staff and crew will need to purchase tickets for admission. Anyone purchasing tickets will be directed to the main entrance of the panther dome to purchase their tickets.

At the time of check-in, you must have your spiel sheet ready to turn in if you have not previously registered online. Do not turn in your Music at Unit Check In. That needs to happen in the Dome.

Storage: All units will store their equipment in the cafeteria. Once again, after you unload, please move quickly to your area. A map of your assigned area will be included in the director's packet at check-in. There will be hallways that are closed off in the building. Units are not permitted to go into these areas of the building. Please stay out of all classrooms.

After your unit performs: Please reload back at Door L(CHECK-IN), unless it is raining. Tarp re-folding will be in the wrestling room just outside the gym exit. Weather permitting, tarps may be moved outside to the **soccer field** for re-folding instead of the designated refolding area. Each unit will be given 5 minutes in the re-folding area for a quick folding of tarps. Please re-enter the Dome through Door 'R' which is the main spectator entrance.

Dressing: Restrooms are available on site for dressing. Remind students to be responsible and to take care of their personal items. Please refrain from using any glitter in the hallways or restrooms. Also, please have the guards use the restrooms in the school facilities. We would appreciate guards NOT congregating/dressing in the Dome restrooms. These are used for our spectators. ***O'Fallon Township High School, the OTHS Band Boosters, nor MCCGA will be responsible for lost or stolen items. Electrical outlets are not available in all restrooms, please plan accordingly.***

Bus Drivers: May use the designated area in the Instructional Media Center(library) as a Resting Room if they would like. No food is permitted in this area. Bottled water will be provided.

Footwear: Hard sole shoes will need to be taped before your performance.

Equipment: All stands need to have proper footing, and cart wheels need to have protection, in “indoor” condition. This will be strictly enforced.

Tabulation and Judging Area: These areas will be off limits to everyone except authorized personnel. **Please observe all posted signs.**

Competition Suites: All MCCGA Festivals will use *Competition Suites* for tabulation purposes and commentary processing.

Warm-up: A map is enclosed that will show the flow to the warm-up gym(South Gym).

Performance Flow: There will be a staging area just before entering the gym. The doors entering and exiting the performance floor are double doors with no middle bar.

Timing Line/Sound: We will be using a horizontal time-line for our festival.

**All music needs to be uploaded to the provided Google Drive prior to performance.**

▣ MCCGA 2026 Music

(Access for a phone playback will be provided for use during your performance, but these methods are unreliable and not recommended.) Sound testing will take place during breaks only. It is the director’s responsibility to get your music on the Google Drive.

Warm-up Area: Guard units will warm up in the South Gym (Warm-up A/B). The entire warm-up will take place in this area. Music should be used only during the last half of your warm-up time. Please bring your own audio equipment for warm-up, we will provide plugs and extension cords. **The assigned warm-up time includes set-up and tear-down.**

Score Sheet and Tapes: **Directors may pick up their packets (summary sheets) at the Tabulation Table shortly AFTER each class has finished performing.**

Unit Seating: Please ask your unit members and crew to sit in the upper level of the gym, opposite the judging area, before and/or after performing.

Concessions: We will have a concession stand located just inside the spectator entrance (Door ‘R’).. This is a major fundraiser for our Booster Organization, so please encourage your students to visit this area.

Spectators: Per MCCGA, admission to our event is \$10 per person. There is no charge for children under 5 years of age.

Contact Info: Melissa Gustafson-Hinds Email: [gustafson-hindsm@oths.us](mailto:gustafson-hindsm@oths.us) or 618-304-6379. **On the day of the festival - Chrissey Oldani 314-518-5921**