

Oak Park Winter Guard Festival

March 8, 2025

On behalf of our staff, students, and administration, we'd like to welcome you to the Home of the Northmen! Below you will find the information needed to help you prepare for your day. Please check the website, at www.mccga.org for any changes or schedule updates.

Location:

Oak Park High School
825 NE 79th Terrace
Kansas City, MO 64118

Date and Time:

Saturday, March 8th, 2025
Contest begins at 10:00am
Spectator doors open at 8:30am

Schedule:

A current warmup and performance schedule may be accessed through the website at www.mccga.org

Admission:

\$9 Adults, Senior Citizens & Students (Ages 5 and up)
Children under 4 FREE
Cash & Card Accepted (exact change appreciated)

Emergency Contact Information:

Jennifer Cannon - Oak Park/Antioch Spartan Guard Director
Cell Phone: 314-650-4411
Email: jennifer.cannon@nkcschools.org

Unit Check In:

Be prepared to declare the number of performing members. Penalties may be assessed for false declarations. Performing members, seven (7) staff, and the director will be admitted with no charge. Directors are expected to take care of their staff and bus drivers with the same comp tickets as no extra passes will be provided for these individuals. Units must check in 90 minutes prior to the performance time.

Schedule:

The performance and warm up schedules will be posted online at www.mccga.org

Spectator Parking & Entrance:

Spectators will turn into the school parking lot off of either 79th street or Troost Road. Guests should park

in the South Parking Lots, across from the tennis courts. Guests will enter the building through Activity doors. Look for Signs & Staff Volunteers. Remind your guests to not leave valuables in their cars. Oak Park High School is not responsible for lost or stolen items.

Bus Parking & Entrance:

Spectators will turn into the school parking lot off of either 79th street or Troost Road. This is where the Unit Entrance will be located in the front circle drive. Bus parking is in the lot next to the prop storage on the west side of the building. **Do not** drop students off on the west side of the school at the prop/floor drop off!

Equipment, Floor, Props, Loading/Unloading Storage:

The Prop Unloading/Loading area will be located on the West side of the building facing the softball field, two blue doors will be propped open with event volunteers there to greet you. We also have a ramp although it is a narrow ramp. Props/floors will be labeled and kept in the hallway across from the office. This is not a hallway spectators will be walking through. Please refer to the festival map document for further clarification.

Equipment trucks/trailers should circle back around and park in the lot on the East side near the football field. Please note: this is NOT the bus lot. Please review the Festival Warm-Up document to determine your time to unload props and floor. Each guard will have a space in the hallways. Space will be available for personal items and equipment bags in the hallway spaces, please understand that storage is limited. If you are traveling with multiple teams and you want their home bases to be together, please notify by email ASAP.

Floor Folding:

Floor folding space is available in the Multi Purpose Gym. You will have an entire gym to fold, however please be aware that time is limited as the next unit may be entering. Please refer to the flow document for further clarification.

Dressing Facilities and Restrooms:

Restrooms are available on site for students to change as needed; however, space is limited. These dressing rooms are located in the hallways where Home Bases are located, please refer to the map. Please clean and leave these facilities as soon as possible to make room for others. Hair and makeup can be complete at your Home Base. Please do not leave items in the dressing areas. MCCGA and Oak Park High School are not responsible for lost or stolen items. It is requested that the restrooms near the Field House and Cafeteria be used by spectators only. Please notify the volunteers at the Unit Check-In table if a restroom needs attention (i.e. toilet paper, trash cans, etc.)

Footwear and Equipment Protection:

All equipment tips on rifles, flag poles, and sabres must be padded and taped. Any props must be protected so as not to damage the floor. Soft-soled shoes need no added protection. Hard-soled shoes must be taped. Any equipment/props that volunteers feel need to be taped, will be required to be taped.

Music:

We request you upload music to our Google Drive by 03/6/2025

https://drive.google.com/drive/folders/1QXR8KiCdF_Z6FS4KiDU0sslzfhFpn_6T?usp=sharing

When uploading the music, please title it with the name of the unit and classification. For example: "Oak Park HS SAA" and drop it into the appropriate classification folder. We will test the music file on Thursday or Friday before the festival and will email you with any complications we find. If you are not able to upload, all performance music should be delivered to the sound table and be clearly marked as above. Regardless of your music delivery method, please still come to do a sound check! The sound table is located on the upper level of the gym. Sound check will be provided 1 hour prior to the contest start time and during breaks (at the discretion of the contest director). We will provide a CD player and a 3.5mm Aux Cord. Music should be of good recording quality with CDs marked as to which track. CDs will be ripped to the computer. If using the aux cord, units are responsible for any adapters they may need to connect the aux to a device. It is encouraged that you have a backup of your music and that a representative from your unit stays with the Sound Engineer during your performance. We are not responsible for any sound errors that may occur.

Warm Up Area:

The Aux Gym is located next to the Floor Folding gym. It will be split into A/B sides, your location is indicated on the warm-up schedule. Please do not utilize other areas of the school to warm-up on equipment prior to your actual warm-up time. If you choose to use music during warm-up, you should bring your own speaker/device and be respectful of the other units warming up in the gym as well.

Performance Area and Timeline:

We will utilize a vertical timeline. If looking at the floor from the spectator's perspective, the units will enter from the back left and exit to the back right. You will turn left to go directly into the multi gym for tarp folding and prop loading/unloading. Please load props, equipment, and floor after your performance. Refer to the contest flow document for further clarification. We will have volunteers posted at every door to help you with the flow.

Videotaping:

WGI and MCCGA have adopted a No Videotaping Policy at all festivals. This is due to the continued Copyright Infringement issues that WGI deals with. Any liability associated with unauthorized recordings will rest with the individual or organization making the recording.

Concessions:

Concessions will be available throughout the day, from when the doors open til the final awards. Cash and card will be accepted. The concessions area is located in the Cafe by the Spectator Entrance into the gym. We will offer a variety of food and drink options. Outside food and beverages are not allowed into the contest. Oak Park is a smoke free building and campus. Tables in the cafe' can be utilized for eating and drinking. We ask that you help us by cleaning up after yourself.

Tabulation and Judging Areas:

These areas are off limits to everyone except authorized personnel. Please be respectful to these taped off areas in the stands.

Score Sheets and Judges Commentary:

All MCCGA festivals will use Competition Suite for tabulation purposes and commentary processing. Through Competition Suite is where you will be able to access all recaps and judge comments from the festival once they are processed and posted. Oak Park does not offer public wifi.

Retreat:

Captains will report to the Aux Warm-Up Gym and line up in performance order.

Photos:

Professional pictures will be taken by BJohnson Photography and can be found at: www.bjohnsonphotography.com

Respect of Properties and "Off Limits" Areas:

We ask that you please instruct your students to be respectful of others' property in the hallways. Please do not prop any doors open. Some areas of the school are off-limits. Do not enter the posted or locked areas.

Assistance:

Oak Park/ Antioch parents, students and staff will be available throughout the day to assist you. Please feel free to ask any of them to help you.

Best of skill to all performing units today!

-Jennifer Cannon

Oak Park High School/ Antioch Spartan Director