

FRANCIS HOWELL VIKING BANDS

Directors,

MCCGA and the Francis Howell High School are excited to welcome you to our event. We look forward to your participation in today's festivities. Below you will find information to get you through the contest day. * Please visit www.mccga.org for any changes.

Contest Location: Francis Howell High School - 7001 Hwy 94 St. Charles, MO 63304

Contest to begin at 10am - Doors to open at 9:30am

Contacts:

Charlie Bourrage - FHCG Program Coordinator 618-578-1139 - colorguard@fhvikingbands.org

Ali Carson- Event Coordinator - 636-288-7494

Julie Bunkley - MCCGA Contest Director-314-412-7337

Admissions: Adults \$9, children age 4 and under are free. Admissions are cash or card via Square – MCCGA does not include free admission for bus drivers. You must use one of your staff wristbands for your driver.

Unit Check in:

Units will check in at the front (94 side) school entrance

- Please check no later than 1 hour before your performance time
- Be prepared to declare the number of performers. Penalties will be assessed for false declarations.
- Please be sure to submit your unit fact sheet before you arrive to check in.
- All performers and 7 staff will be given a wristband to wear while on the campus. If you need more for your staff or volunteers, they can be purchased at either Guard check in or the General Admissions Area.
- You will have a guide to show you to your nesting area. Please make yourself aware of the interior of the campus when you arrive so you don't miss your warm up time.
- Additional contest information will be given to you at Guard Check in.

Bus/Trailer Entrance and Parking:

- All buses and trailers will enter the campus from the HWY 94 entrance. Signs and Volunteers will help you with wayfinding.
- Students will be dropped off at the Guard Check in while props and equipment trailers will go to their designated entry spot.

Spectator Entrance/Parking:

- Spectators will park and enter at the backside of the campus which is the "main" entrance to the High School.
- Signs will direct you to the parking areas

Signage/Maps:

- Directional Signage will be posted inside and outside of the campus
- Interior Map will be shown on the MCCGA website and also at guard Check in

Unit Storage: All units will have a designated nesting areas for personal items. Neither FHHS or MCCGA is responsible for lost or stolen items.

Schedule: Warm up and performance schedule will be handed out at Unit Check in. Performance Schedule will also be at Spectator Entrance.

Dressing Facilities:

- Bathroom will be onsite for changing only. We ask that you do make up and hair in your nesting areas.
- If you use glitter in any form it MUST be applied OUTSIDE.
- You can only use the bathrooms in the Nesting Hallways, not in the Commons

Footwear/Equipment Protection:

- All equipment and props must be padded according to the MCCGA Rulebook
- Hard Sole Shoes must be taped

Tarp/Equipment Flow and Storage:

- Trailer must be unloaded when your unit arrives and reloaded after your unit finishes their performance. No Exceptions
- You will have spots to hold your units' equipment. It is recommended that your volunteers start moving your equipment to the staging area when your unit goes into warm up.

Music:

- Please arrive to the sound table to check your music track before your scheduled performance
- Please be prepared to play your music from your own device with a dongle or by CD or whatever backup device needed
- Make sure your device is on airplane mode
- Sound Check will be provided during all breaks

Warm up Area:

- Warm up is in the Aux Gym - the area is suitable for 2 units to use at a time Areas A and B respectively.
- You cannot spin in any areas outside the Performance gym or Warm up

Timeline: Horizontal timeline will be used. As a spectator, You will enter the Performance gym from Frontside on Side 1 and Exit Backside Side 1

Tabulation/ Judging Areas: These areas are off limits to all except authorized personnel.

Tarp Folding: Tarp Folding will occur in the Wrestling area of the Aux Gym. And then follow the pathway out to reload your trailer.

Concessions: Menus will be posted at the Concession Stand and also given out at guard Check in.

Judges Commentary/ Score Sheets: MCCGA uses Competition suite to administer this to all Unit Directors. Please consult your MCCGA rulebook for clarification on any penalties.

Retreat: Captains Retreat will happen at the close of each half of the Contest Day according to the schedule. Captains should report to the Warm up gym after the last scheduled performance

Critique:

- Critique will take place in the Teachers Workroom. This area will be designated on the map given to you at Guard Check in.
- Critique signup is handled through the MCCGA website. A schedule will be posted outside the Room for Directors to plan.

We, as Directors, have all put in countless hours of rehearsal and planning to let all of our students succeed. Please do what you can to respect the spaces of our hosting areas. The Second Floor is off limits and smoking is not permitted on any part of the FHHS campus.

We welcome each unit to our campus and hope that you have the very best performance possible.

Charlie Bourrage
Program Coordinator
Francis Howell High School
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