

Topic: How to go about organizing/constructing a budget for a high school winter guard program.

We started by constructing a list of items/services that money will possibly go towards in a season. There may be things on this list that don't apply to all groups, but we wanted to be as thorough as possible. The list we came up with includes (but may not be limited to):

- *Staff
- *Uniforms (includes makeup/hair supplies, shoes, tights, etc)
- *Floor tarp
- *Props
- *Equipment
- *Tape, weights, endcaps, safety pins, sewing kit, first aid packet (band aids)
- *Sound system on wheels or a speaker for practices and to take to contests
- *Transportation costs (bus, bus driver)
- *Entry fees for MCCGA and WGI
- *Photo packets from each festival
- *Rehearsal facilities (at WGI Regionals/Championships and MCCGA Championships)
- *Hotels/AirBnB (don't forget a room for bus driver)
- *Jackets, show shirts, duffel bags, flip flops/painted slip on shoes
- *Mileage for parent pulling trailer

Communication with the band director, booster president/treasurer, and or AD is very important to see what can be covered by the school/boosters.

When looking at your expenses for the season, divide the list of expenses into 'student paid items' and 'team costs'.

Biggest Takeaway: Again, communicate with the band director to see if there is any money available for the winter guard program or if any of the expenses can be covered (transportation costs?, Entry fees?,). It doesn't hurt to ask!