

# Hillsboro High School

## MCCGA Festival

February 11, 2012

Dear Director:

Hillsboro High School is excited and proud to host you and your students at our first MCCGA Indoor Festival. We welcome you, your staff, students and parents to Hillsboro High School

Included in this document is all of the information that you will need to make your day a success and to run smoothly. Should you have any questions, please feel free to contact me at 314-941-0433 or email me at [myers\\_brett@mail.hillsboro.k12.mo.us](mailto:myers_brett@mail.hillsboro.k12.mo.us)

Kindest regard,

Brett Myers  
Director of Bands  
Hillsboro R3 Schools

### Contest Location:

Hillsboro High School  
123 Leon Hall Parkway  
Hillsboro, MO 63050

### Emergency Festival Numbers on the day of the event:

Duane Williams – Director, FHN Guard and Contest Chair	314-288-7714
Brett Myers – Director of Bands	314-941-0433

### Contest Start Time: 12PM

**Admission:** \$7.00 – Adults  
\$5.00 – For Senior Citizens and Students

**Schedule:** The schedule may be accessed at [www.mccga.org](http://www.mccga.org)

**Unit Check-In:** Unit check-in will be located at the southwest entrance of the high school. Location is notated on map included in this mailing. Check-in may start at 10AM. Units must check in at least one (1) hour prior to your performance time. Unit directors should be prepared to declare the number of performing members at check-in. Penalties will be assessed for false declarations. Performing members, plus seven (7) will be admitted at no charge with a wrist band. No one will be admitted into the building without the proper wrist band. Any additional staff, crew, etc. above the (7) will be charged the regular admission price – NO EXCEPTIONS will made. Unit directors should complete the spiel sheet on line at [www.mccga.org](http://www.mccga.org). Units must check in prior to unloading props and other equipment.

**Guides:** Each unit will be escorted from unit check-in through the end of your performance.

**Storage/dressing facilities:** Each unit will be given a space in the commons area and in the upper hallways to store equipment and personal belongings. Note: On the map, all information is for the 1<sup>st</sup> floor, with the exception of 2<sup>nd</sup> floor unit personal storage area as noted. Restrooms are located in these areas and may be utilized as dressing facilities. Please do not bring any valuables into the school and do not leave any personal items, etc. in the restrooms. Hillsboro High School and MCCGA are NOT responsible for any lost or stolen items. ***Please make sure that your personal storage area is clear of any and all trash when you remove your belongings from the school.***

**Footwear, Equipment and Props Protection:** Please refer to the WGI and MCCGA documents regarding the proper padding of footwear, equipment and props. All equipment/shoes will be inspected prior to your warm-up time.

**Prop Entrance:** The prop entrance will be located at the west end of the commons area. Your equipment trailer driver will be instructed by our parking attendants on where to go prior to your unloading time. Due to the limited amount of storage space, props will be allowed entry one (1) hour prior to your performance time and all props will be inspected (including tarp carts) prior to gaining entrance into the building. Any props not properly protected by MCCGA and WGI rules will not be allowed into the building. Any damage to school facilities will be the financial responsibility of the competing unit. All props will be removed from the building immediately following your performance.

**Prop Exit:** Following the conclusion of your performance, units will exit the east end of the gym and move their equipment along the sidewalk in front of the school, back to unit parking.

**Performance Area/Interval Timeline:** We will be utilizing a vertical timeline for this event. From the audience perspective, units will enter from the back right of the performance area (west end of gym). Units will cross the vertical time line, from audience perspective, right to left. After your performance, units will exit the gym through one or both sets of double doors (audience left/east side). If there should be inclement weather during the show, units will enter and exit through the same doors (back, right of the performance area). ***A map, included, will show both good weather flow and bad weather flow for your units.***

A blue tarp will cover the performance area. The front sideline will be marked, as well as the vertical time line. The 5 foot safety zone will also be marked. Please make sure that your performance area is within these boundaries to avoid penalties.

Reminder: Prop Exit for good weather will be directly out the east side gym doors from the performance area. For bad weather, props will exit through the same doors as they entered prior to the performance and follow a reverse flow back to the original prop check in area.

**NOTE: We will inform you of the flow being used upon your check in at the unit check in table.**

**Tabulation:** Located on the back side of the performance gym. Please **bring your MP3 players to the tabulation area prior to your performance.** Packets and MP3 players may be picked up at the tabulation table approximately 20 minutes after your performance.

**Sound Checks:** Sound checks may be completed prior to the start of the contest, during breaks and if needed, immediately prior to your performance. It is suggested that a representative stay at the sound table during your performance. CD's will be returned to you along with your MP3 players, which may be picked up at the tabulation table.

**Bus/Equipment vehicle parking:** Buses and equipment vehicles will be parked in the south west parking lot at the high school.

**Spectator Parking:** Spectator parking will be located in the main parking lot of the High School.

**Director Parking:** There is limited space next to the unit check in area that will be reserved for unit directors. Only those with an MCCGA Director's badge will be allowed to park in this area (space permitting). All other staff will need to park in the spectator parking area.

**Warm up Areas:** Percussion warm up will be held in the band and choir rooms. Units wishing to warm up prior to their scheduled war up time should do so in unit lot.

Guard warm up will be held in the second gym. Each unit will have one half of the gym floor and double the warm up time (body and equipment warm up combined). Due to the close proximity of the warm up gym to the performance gym, music may be played during the last half of your warm up at a very moderate level. Units wishing to use music during their warm up should provide their own sound system. **Please be courteous of the other unit in the warm up area and make sure your music does not interfere with their warm up. Thank you.**

**Critique:** Percussion critique will be held immediately following the conclusion of the percussion portion of the festival. Guard critique will be held immediately following the conclusion of the guard portion of the festival. Critique will take place in the high school library on the south side of the high school commons.

**Video Taping:** As outlined in the MCCGA rulebook, videotaping will be allowed at all circuit shows with the exception of circuit championships. Only your unit should be videotaped. Directors will receive a video pass at unit check in. Space will be set aside at the top of the bleachers for videotaping your units performance and as to be courteous to all spectators, this is the only area in which videotaping will be allowed.

**Concessions:** Out boosters will be offering a wide variety of food items throughout the day in our concessions area located in the commons. A menu has been included in this packet. Thank you to you, your staff, students and parents for their support of our concessions. As you know, monies earned from concessions during the festival will help to fund the indoor program at Hillsboro, as well as the instrumental program as a whole, so please plan to visit the concession area.

**T-shirts:** We will be selling event t-shirts for \$10. Help to support the Hillsboro Boosters by purchasing a shirt!

