

MCCGA Lee's Summit West Winter Guard/Winter Percussion Festival
Saturday January 30th, 2010
Summit Lakes Middle School in Lee's Summit, MO

Dear Director,

Lee's Summit West High School would like to welcome you to the first annual Winter Guard/Winter Percussion Festival. This year we will be hosting the festival at Summit Lakes Middle School. Listed below please find the information needed as you finalize your plan for this event.

Location of the festival: Summit Lakes Middle School
3500 SW Windemere Dr.
Lee's Summit, MO
64082

Dates and Times: Saturday Jan. 30th, 2010
Festival starts at noon

Schedule: You can access the official schedule by logging onto www.mccga.org.

Admission price: Adults- \$5
Kids and senior citizens- \$3
3 and under- free

Emergency Cell Contact: Elizabeth Wohletz: 816-739-2084.

Performance Area: Units will enter from stage right and exiting stage left utilizing a vertical timing line.

Guard Check-in: Located at the front of the school. Be prepared to tell volunteer how many marching members you have. Be advised that falsifying information will result in penalties. Marching members, total of 7 staff, and the Director will be admitted at no charge. Directors are expected to take care of their bus drivers, staff, etc. with their 7 passes, none more will be given. Performing members must check-in one hour prior to performance time. Directors, please complete your Unit Fact Sheet online at www.mccga.org. All equipment and props will be inspected at check-in.

Dressing Rooms: There are restrooms available but are limited in space. Please respectful of spectators and performers trying to use the same room.

Inspection: All equipment and props will be inspected at check-in.

Unloading of props: All props will need to be unloaded at the front of the school as well. There

is a wide ramp and stairs for your convenience. If you have any questions or concerns, please feel free to contact the contest director. Trucks with trailers are asked to pull around the circle drive then head back down the drive and park in the Trail Ridge Elementary school parking lot.

Unloading of performers: Performers are to be unloaded at the front of the school in a timely manner please. Busses are to continue around the circle and drive back down the drive and park in the Trail Ridge Elementary parking lot.

Parking of busses: Busses are asked to park at Trail Ridge Elementary school parking lot due to lack of parking at the middle school.

Spectator parking: Spectators are asked to park in the back of Summit Lakes. They could take either way around the school to get back there. Please be advised that there will be **no** parking at the Lee's Summit Aquatics center.

Tabulating and Judging area: These areas are off limits to all except authorized personnel.

Interval/timing line: Vertical Timing Line

Cassette Tapes for Judges: Provided by MCCGA.

Music Tape: A CD player will be provided. It is strongly suggested that all Directors have back-up CD's of their show music. Bring your music to the sound table prior to your performance. Directors may have a representative stay with the sound table volunteers during your performance.

Sound testing: Beginning at 11am and during breaks (at the discretion of the Festival Director)

Body warm-up/Equipment warm-up: Each unit will get half of a gym for their allotted time of warm up. A 2 min. warning sign will be raised by a volunteer. Please keep music to a respectable level for the other team while in warm-up.

Equipment/Props: Every unit will have an area in a hallway to hold all equipment and props. We do ask that when finished performing that the equipment and props go onto a truck and not back into the school.

Tarp folding: Outside the performance gym

Score Sheet and Judges Tapes: They will be located at the sound table for pickup after your units performs.

Critique: Will be in the choir room located across the hall from the double doors that all units enter the performance floor from.

Video Taping: As in the MCCGA Rule book, video taping will be allowed at all circuit shows with the exception of the MCCGA Championships.

Adudicators: tba
Equipment: tba
Movement: tba
Ensemble: tba
GE: tba
T&P: tba

Concessions: will be located across the hall from the cafeteria tables in the “teachers dining” room. Please let this room be a flow through room to get everyone helped in a timely manner. Thank you.

I want to take a second to thank everyone for their patience with Lee’s Summit West’s volunteers due to the unfortunate circumstances of our field house flooding. Summit Lakes has been fantastic to offer their entire school to us for this much needed festival. I just ask to please help us take care of the facility.

Thank you so much for coming to our festival. Next years plans are to show off our beautiful school, Lee’s Summit West. Please bear with us as of course none of this could have been predicted to happen.

Thanks again!
Elizabeth Wohletz
Director of Guards at Lee’s Summit West High School
816-739-2084